



MINISTRY OF  
HUMAN RESOURCES



*WAPES Asia-Pacific Regional Conference*

# Mitigating Future Skills Gaps: Progressing Into a Digital World of Work

*Kuala Lumpur, 16-17 July 2024*

Practicalities

*This event is jointly organised by WAPES and PERKESO Malaysia, with the committed support of KEIS Korea, the WAPES Asia-Pacific Vice-President.*

## Dates and Venue

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**Dates**      15 July 2024  
Administrative Meeting for Selected Representatives of WAPES Asia-Pacific Member Countries (TBC)

16-17 July 2024  
WAPES Asia-Pacific Regional Conference

*A Welcome Dinner will be organised for all interested participants at the event venue at 19:30 on 16 July.*

**Venue**      InterContinental Kuala Lumpur  
165 Jalan Ampang, 50450 Federal Territory of Kuala Lumpur.

**Working language and interpretation**  
Meetings will be conducted in English.

✦ **Information**

Participants may contact **Ms. Claire (+60 19 250 6356)** or **Mr. Sakthis (+60 12 830 3678)** via WhatsApp at any time when they are in Malaysia for assistance with any aspect of their stay.

✦ **Meals**

Breakfast and lunch will be provided to the participants for all meeting days.

## I. Accommodation

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A list of hotels is given here for your kind consideration. Participants are encouraged to stay at the event venue for ease of transport. We regret we are unable to arrange transport to the event venue for participants staying at other hotels.

### 1. Event Venue

**InterContinental Kuala Lumpur** is the main accommodation hotel and will be offering special rates for our participants:

- US\$106 per room for a basic single occupancy room (breakfast included)
- US\$116 per room for a basic twin occupancy room (breakfast included)

To obtain these special rates, please indicate you would like to book a room at the event venue in the registration form. We will then send you a **special booking form** prepared by the event venue that you must **complete and email to them directly**. From that point onwards, you will deal directly with the event venue for all accommodation-related inquiries.

The minibar and other extras are not included in your room rate.

**Address:** 165 Jalan Ampang, 50450 Federal Territory of Kuala Lumpur.

**Website:** <https://kualalumpur.intercontinental.com/>

### 2. Alternative Hotel – ibis Kuala Lumpur City Centre

- Twin occupancy room US\$57 per night

The minibar and other extras are not included in your room rate.

**Address:** 32 Jalan Yap Kwan Seng, 50450 Federal Territory of Kuala Lumpur.

**Website:** <https://all.accor.com/hotel/8732/index.en.shtml>

**Note:**

- Participants who require an official accommodation document for visa and travel purposes are kindly advised to get in touch with Ms. Claire Tang, whose contact information is provided below.

## II. Registration

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To facilitate the organisation of the meeting, we invite you to fill in the [online registration form](#) **before June 30<sup>th</sup>, 2024**. This registration form is available in English only.

### III. Visa

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Please note that any participant is responsible for obtaining – if applicable – a visa for entering the country. Please also get into contact with your Ministry of Foreign Affairs if necessary. For further information, you may also visit the Malaysian Immigration Department [website](#) to determine

- Whether you need a visa, and
- How to obtain a visa.

If you need a letter of invitation to obtain a visa, please notify this when you register online, providing us with detailed information about your flight references and correct dates of arrival and departure.

### IV. Getting to the Hotel From the Airport

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The organisers are pleased to provide **free transport** to and from the event venue for all participants. Please indicate you need transport in the registration form; once we receive your registration, we will reach out to you to confirm your arrival and departure times using the contact details provided.

### V. Sightseeing

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Participants who wish to take advantage of their trip to Malaysia to explore Kuala Lumpur are recommended to purchase tickets for the **KL Hop On Hop Off** tour bus, which travels in a loop around the city centre and stops at major tourist attractions such as the Malaysian Parliament, the National Monument, and various historical houses of worship. The bus route stops right in front of the event venue so participants can easily board after the conference, provided they have already purchased tickets online.

Tickets are priced at RM60 per adult (please refer to section X on currency exchange) and allow the ticket holder to freely board any KL Hop On Hop Off tour bus within a 24-hour timeframe. Please visit the official [website](#) for more information and to purchase tickets online.

### VI. About Kuala Lumpur

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To learn more about Kuala Lumpur, please visit the relevant Wikitravel [page](#).

The average daytime temperature in Kuala Lumpur in July is 32 °C (89 °F). Afternoons can be extremely hot and humid. Nighttime temperatures generally hover around 24 °C (75 °F), although it normally feels hotter due to the high humidity.

### VII. Time Zone

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Malaysia is 8 hours ahead of Greenwich Mean Time (UTC / GMT+8).

## **VIII. International Dialling Codes**

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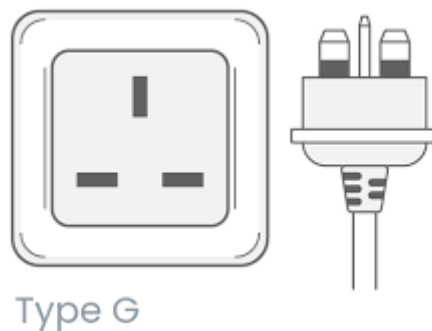
The country code for Malaysia is **60**. The area code for Kuala Lumpur is **3**.

To make an international phone call, dial 00 + country code + area code (if dialling a landline) + phone number.

## **IX. Electricity Supply**

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Electricity is supplied at a voltage of 240V and 50Hz. Malaysia uses the Type G socket also common in Singapore and the United Kingdom.



## **X. Currency, Banking, Credit Cards and ATMs**

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The official currency in Malaysia is the Malaysian Ringgit (RM), where each RM is worth 100 sen. Currency is available in the following denominations:

- Banknotes: RM1, RM5, RM10, RM20, RM50, RM100
- Coins: 5 sen, 10 sen, 20 sen, 50 sen.

Daily exchange rates can be found on the Central Bank of Malaysia [website](#).

While cash can easily be exchanged at the airport or at major shopping malls where many money changers operate, participants are encouraged to withdraw RM directly from an ATM for the best exchange rate. Please ensure you activate your credit or debit card for overseas use before travel. Alternatively, cash-free payment facilities are common in Kuala Lumpur, so participants may consider paying directly with a credit or debit card.

Banking hours are generally from 09:00 to 17:00, Monday to Friday. Some may close for lunch.

## **XI. Emergency number**

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The universal number for all emergency services in Malaysia (ambulance, police, fire department etc.) is **999**.

## **XII. Health Services**

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The following health facilities are located near the InterContinental Kuala Lumpur.

### **Hospitals**

#### **Prince Court Medical Centre**

39 Jalan Kia Peng, 50450 Federal Territory of Kuala Lumpur.

#### **Gleneagles Hospital Kuala Lumpur**

Block A & Block B, 286 & 288 Jalan Ampang, Kampung Berembang, 50450 Federal Territory of Kuala Lumpur.

### **Pharmacies**

#### **Watsons Suria KLCC**

302B, Level 3, Suria KLCC, 50088 Federal Territory of Kuala Lumpur.

#### **Health Lane Family Pharmacy KLCC**

Lot C43B&E, Concourse Floor, Suria KLCC, 50088 Federal Territory of Kuala Lumpur.

### **Dentists**

#### **Muruga Dental Surgery**

Lot 1-88, Ground Floor, Wisma Central, Jalan Ampang, 50450 Federal Territory of Kuala Lumpur.

#### **Signature Primecare Dental Clinic**

L1-1C, Level 1, Avenue K, Jalan Ampang, 50450 Federal Territory of Kuala Lumpur.

### **Smoking**

Smoking is PROHIBITED in:

- Public transportation;
- Restaurants;
- Spaces with a centralised air-conditioning system;
- Health, education, government and cultural facilities; and
- Indoor stadiums.

## **XIII. Contacts**

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### WAPES Secretariat

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### PERKESO Malaysia

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