



WAPES Asia-Pacific Regional Conference 2025

*The Future of Work: Inclusive Public
Employment Services Adapting to
Demographic Realities in the Asia-Pacific*

Clark City, Philippines

06-07 November 2025

Royce Hotel, Clark City, Pampanga, Philippines

Practicalities

(version of September 29th)

Please register here! ↓

<https://forms.office.com/e/mVHXLD7XVF>

I. Dates and Venue

The conference will be held on 06-07 November 2025 at Royce Hotel, Clark City, Pampanga, Philippines.



II. Registration

All conference participants must register via the online registration form by clicking on the link below **before 03 October 2025**:

<https://forms.office.com/e/mVHXLD7XVF>

III. Accommodation

Complimentary hotel accommodation will be provided to the participants from 05 November 2025 to 08 November 2025.

Participants are requested to indicate their room preference, either single or twin-sharing.

Royce Hotel

Address: Manuel A. Roxas Highway, Corner Ninoy Aquino Avenue Zone,
Clark Freeport, Angeles, 2023 Pampanga

Website: <https://www.roycehotelandcasino.com/>



Single Occupancy



Twin/Triple Sharing

Inclusions:

- 32 SQM
- Complimentary Coffee & Tea Making Facilities
- Free Wi-Fi
- 43 Inch LED TV
- Telephone
- Room Service
- Mini Bar & Refrigerator
- Safety Deposit Box
- Local & International Cable Channel

IV. Immigration and Visa Information

Information on the entry of temporary visitors to the Philippines is available under the following link:

Department of Foreign Affairs, Philippines - Guidelines
on the Entry of Temporary Visitors to the Philippines:
<https://consular.dfa.gov.ph/visa-general-info/>

Participants are also responsible for arranging their own visa to the Philippines prior to departure (if required). We could provide a personal invitation letter to support participants' visa application.

V. Transportation

- **Airport**

For the convenience of the participants, Clark International Airport (IATA: CRK), offers direct access to Pampanga, the host province of the conference. Clark International Airport is situated approximately 15 minutes from Royce Hotel, the official venue of the conference.

Alternatively, the Ninoy Aquino International Airport (NAIA; IATA: MNL) serves as the primary gateway to the Philippines. NAIA's Terminals 1 and 3 serve most international flights and are situated in Metro Manila, about 1.5 to 2 hours by land transport from Pampanga.

- **Transportation**

Complimentary transport services will be provided to all participants arriving both from Ninoy Aquino International Airport and Clark International Airport. To facilitate proper arrangements, participants are kindly requested to provide their complete flight details, including airline, flight number, date, and estimated time of arrival on or before **17 October 2025**.

The Secretariat must be informed by email about any changes in itineraries and shall arrange the schedule of transportation upon consolidation of the arrival and departure details of participants. An official schedule will be released on **30 October 2025**.

Delegates who plan to stay in Metro Manila for a while, we highly recommend downloading the Grab or InDrive App at AppStore or Google Play for greater convenience and safety.



As an alternative mode of transport, participants may also take the Point-to-Point (P2P) bus service operating between Ninoy Aquino International Airport (NAIA) in Metro Manila and Clark International Airport (CRK) in Pampanga vice-versa.

The P2P buses provide a convenient and reliable transfer option, with regular daily schedules and designated pick-up points at NAIA Terminals. For detailed routes and schedules, please refer to the official website at:

<https://www.genesistransportserviceinc.com/p2pbusservice>

Any delegate who wishes to visit some places for personal reasons during the duration of the conference must hold sole responsibility for the arrangements.

VI. Dress Code

The dress code for all activities in the conference will be business attire or smart casual. Participants who will be joining the study tour on the second day, may opt to wear casual clothes.

The dress code for the Welcome Dinner on 06 November 2025 is National Dress.

VII. Working Language

The conference's key working language will be English.

VIII. Special Needs

The WAPES and DOLE-BLE are committed in ensuring that all participants have a fruitful and pleasant stay in the Philippines. The participants are encouraged to contact us with information regarding handicap accessibility needs, dietary concerns and allergies, relevant medical issues, and any other special needs which can be attended to earlier than the conduct of the conference.

IX. Hospitals

In case of emergency, participants may immediately proceed to the nearest hospital:

Medical City Clark

7.4 km from Royce Hotel

Address: 100 Gatwick Gateway, Clark Global City Clark Freeport Zone

Trunkline: +63 9190695537 | (045) 598 4000

Website: <https://www.themedicalcityclark.com/>

Our Lady of Mt. Carmel Medical Center-Clark

350 m from Royce Hotel

Address: Lot 4, Ninoy Aquino Ave., Clark Freeport Zone, Pampanga

Trunkline: +63-909-6055862 | (045) 499-0103

Website: <https://olmcmc.com/>

For urgent medical attention, please coordinate with the Secretariat who will assist in facilitating transport and communication with the chosen facility.

X. General Information

- **Manila**

Manila, the capital of the Philippines, is a vibrant and bustling metropolis with a rich history and diverse culture. While it faces significant social and environmental challenges, it also offers a unique blend of historical landmarks, modern developments, and vibrant street life. Some of the key aspects of Manila include its historical significance, cultural diversity, and ongoing social and environmental issues.

- **Pampanga**

Pampanga, known as the "Culinary Capital of the Philippines", offers a mix of cultural heritage, modern attractions, and natural wonders, with key highlights including the Clark Freeport Zone for theme parks and entertainment, the historic San Guillermo Parish Church, the giant lanterns of the Giant Lantern Festival. Pampanga is a must-visit for food lovers.

- **Weather**

Based on the average of all weather stations in the Philippines, excluding Baguio, the mean annual temperature is 26.6o C. The coolest months fall in January with a mean temperature of 25.5oC while the warmest month occurs in May with a mean temperature of 28.3oC. Latitude is an insignificant factor in the variation of temperature while altitude shows greater contrast in temperature. Thus, the mean annual temperature of Baguio with an elevation of 1,500 meters is 18.3oC. This makes the temperature of Baguio comparable with those in the temperate climate and because of this, it is known as the summer capital of the Philippines.

Due to high temperature and the surrounding bodies of water, the Philippines has a high relative humidity. The average monthly relative humidity varies between 71 percent in March and 85 percent in September. The combination of warm temperature and high relative and absolute humidities give rise to high sensible temperature throughout the archipelago. It is especially uncomfortable during March to May, when temperature and humidity attain their maximum levels.

Using temperature and rainfall as bases, the climate of the country can be divided into two major seasons: (1) the rainy season, from June to November; and (2) the dry season, from December to May. The dry season may be subdivided further into (a) the cool dry season, from December to February; and (b) the hot dry season, from March to May.

<https://www.pagasa.dost.gov.ph/information/climate-philippines>

- **Time**

The Philippine Standard Time is 8 hours ahead of GMT. Daylight saving time (DST) is not adopted in the Philippines.

- **Currency**

The official currency of the Philippines is the Philippine Peso (PHP). Retailers in the Philippines will generally not accept other currencies, so it is necessary for visitors to change foreign currency into Philippine Pesos to make cash payments.

No person may import nor bring with him into or take out of the country, or electronically transfer, legal tender Philippine notes and coins and/or checks, money order and/or other bills of exchange draw in Philippine Pesos against banks operating in the Philippines in an amount exceeding PHP 10 000 without authorization by the Bangko Sentral ng Pilipinas (Central Bank of the Philippines).

Bringing Philippine Peso (PHP) into or out of the Philippines is generally allowed up to PHP 50,000 without prior authorization from the Bangko Sentral ng Pilipinas (BSP). For amounts exceeding this limit, prior written authorization from the BSP is required.

Participants coming from countries other than the Philippines are advised to have foreign currencies exchanged into the local currency (Philippine Peso) at NAIA, after clearing immigrations and customs. As of this writing, the average exchange rate is USD 1= PHP 58.00

- **Credit Cards**

Visa and MasterCard are accepted at most establishments. Most public transportation, small shops, and restaurants accept only cash payment in Philippine Pesos.

- **Electricity Supply**

The power supply in the Philippines is 220-240 volts, 60 hertz.

- **Additional Information**

For further information on the Philippines you may check the following websites:

Department of Tourism Philippines - LOVE the Philippines:
<https://www.tourism.gov.ph/>

<https://visitcentralluzon.com/provinces/pampanga/>

XI. Contact Information

**Responsible for :
conference & Personal invitation letter**

**Department of Labor and Employment
Bureau of Local Employment – DOLE BLE**
6th Flr. BF Condominium, Solano St. cor.
Soriano (Aduana) Ave.
Intranmuros, Manila, Philippines 1002

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**World Association of Public
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